BLAIRGOWRIE & RATTRAY PROACTIVE COMMUNITIES (PRO COM) MEETING HELD ONLINE ON 18 February 2021 at 6pm

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| ATTENDANCE  Phil Seymour (PS)  Alan McCombe (AM)  Pete Richardson (PR)  Clare McMicking (CM)  Anna Bowman (AB) | Chair  Treasurer  Member Member Member | Cllr Bob Brawn (BB) Robin Duncan (RD)  Steve Johnson (SJ)  Lesley McDonald (LM) Samantha Stewart (SS) | Future Trustee  Pro Com  Pro Com Pro Com | |
| APOLOGIES | Kate Walker (KW) | Caroline Shiers (CS) | Paul Ellis (PE) | |
| Item 1 – Welcome – Meeting commenced at 6pm. Apologies - received as above. Previous minutes accepted. | | | |  |
| Item 2 – Previous Actions:  2.1 **Funding applications**:  Community Led - to be submitted once SCIO application at least underway - on-going  NHS CIF - to be reviewed as for NEW innovative projects rather than on-going  RRR - small fund to apply for up to £5k  LAP - £5 received  PKC Transport - Transport Action Plan - deadline passed Rattray Hall update - need update from informal offer SCIO Progress - nothing heard as yet  Canopy project - Phil replied - needs discussion and plan developed Online shop - now live with BaRI Food Lansdowne Fund - £1k received Sinclair Family Trust - no reply as yet Hub Mag - CM provided article AGM - plan to have in April in new FY and hopefully as SCIO  Riverside - await update from PKC Website, domain, email marketing and zoom renewal - covered by SCVO Application Us of £500 donation - n/a can be held for later as funding now received | | | | PS, SJ, LM  SJ, LM  SJ  PS, SS  PS  PS, SJ, LM  SJ, SS  PS, SJ  SJ |
| Item 3 – Matters Arising -  3.1 **SCVO funding approved** - covers February and March to be spent by 31 March.  3.2 **Website Subscriptions** - Pro Com supported BARBA’s suggestions as follows:  20% off paid listing if renewed before 1 April 2021 - £40 instead of £50 for 12 months to 31 Mar 2022  20% off e-commerce listing if paid before 1 April 2021 - £80 instead of £100 for 12 months to 31 Mar 2022.  E-commerce transaction commission 10% with minimum of 30p.  SJ to implement  3.3 **Rattray Hall Business Plan** - robust business plan to be produced. | | | | PS, SJ  SJ  SS, LM, SJ |
| 4. **Treasurer’s Report -** AM talked mtg through his spreadsheet showing income and expenditure:  RBS Account Balance: £10,026.93 as at today.  From 21 Jan - 18 Feb 2021 Paid in : £8,253.09  From 21 Jan - 18 Feb 2021 Paid out : £5,819.86 | | | |  |
| 5. **Updates from Committee** -  Those present discussed various subjects.  PR updated on Defib going into the Phone Box by TSB - now owned by Community Council, Defib paid for by Rotary.  RD advised BRDT meeting next week to look at their way forward. | | | |  |
| 6. **AOCB - none** | | | |  |
| Item 5 – Date of Next Meeting: Thursday 18 March, 6pm via Zoom. | | | | All |
| Actions Funding applications to be progressed:  Community Led - to be submitted once SCIO application at least underway - on-going  NHS CIF - to be reviewed as for NEW innovative projects rather than on-going  RRR - small fund to apply for up to £5k  Rattray Hall update - need update from informal offer SCIO Progress  Sinclair Family Trust - no reply as yet  AGM - plan to have in April in new FY  Canopy Project proposal to be reviewed  Riverside Trail SCVO funding to be spent by 31 March Website Subscription offer to be publicised Rattray Hall Business Plan to be created  The following items will be carried forward until they can be actioned:  PKC Community Development/Shop Fronts Town Signs and Town Reps mtg  Next Reporters Visit  Rural Events Fund  Great British High Street  Community briefings on Pro Com activities | | | | PS, SJ, LM  SJ, LM  SJ  PS, SS  PS  SJ, SS  PS, SJ  PS, SJ, LM  SJ  PS, SJ  SJ SS, LM, SJ |

Attachments: None

Distribution (email unless specified):

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| Committee Members:  Phil Seymour (Chair)  Alan McCombe (Treasurer)  Kate Walker (Secretary)  Anna Bowman (AB)  Pete Richardson (Member)  Stephen Page (Member)  Paul Ellis (Member)  Caroline Shiers (Member) Clare McMicking (Member)  Discover Blairgowrie mailing list | Lesley McDonald  Steve Johnson  Samantha Stewart  Robin Duncan  Local Councillors:  Cllr C Shiers  Cllr B Brawn  Cllr T McEwan  PKC - Emily Queen |