BLAIRGOWRIE & RATTRAY BUSINESS ASSOCIATION (BARBA) MEETING HELD ONLINE ON 25 February 2021 at 6pm

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| ATTENDANCE  Anna Bowman (AB)  Pete Richardson (PR)  Hazel Harris (HH) | President Member  Member | Lesley McDonald (LM)  Steve Johnson (SJ) Cllr Bob Brawn | Pro Com  Pro Com | |
| APOLOGIES | Sandra Stewart (SS)  Shirley Finlay (SF) | Kate Walker (KW)  Cllr Caroline Shiers | Paul Ellis (PE)  Stephen Page (SP) | |
| Item 1 – Welcome – Meeting commenced at 6pm. Apologies - received as above. Previous minutes accepted | | | |  |
| Item 2 – Actions from previous mtg:  2.1 **Mental Health Workshop** - SJ has emailed Angus & GLD Group - await reply. May also approach A Proctors and Graham Environmental.  2.2 **BARBA Account** - see Item 4 below.  2.3 **Treasurer** - see Item 4 below.  2.4 **Shop Front Scheme** - BB advised to keep on agenda.  2.5 **Business Videos** - SJ and LM to resume business videos when possible.  2.6 **Town Brochure App** - on-going, PR suggested adding Defib Locations  2.7 **Office bearers to meet with Pro Com** - post SCIO.  2.8 **Website, domains, email marketing and zoom** - covered by SCVO funding hence not needed.  2.9 **Annual Renewal Offered** - will go ahead as follows:  20% off paid listing if renewed before 1 April 2021 - £40 instead of £50 for 12 months to 31 Mar 2022  20% off e-commerce listing if paid before 1 April 2021 - £80 instead of £100 for 12 months to 31 Mar 2022.  E-commerce transaction commission 10% with minimum of 30p.  2.10 **Town Quiz Sponsor** - AB to be invoiced - suggested Something Special Flowers for March (Mother’s Day)  2.11 **AGM Prep** - it was agreed March mtg would be a regular mtg and the AGM would be held in April giving the Committee time to look for new President, Treasurer and Secretary. | | | | SJ  SJ  SJ, LM  SJ  SJ  SJ  All |
| Item 3 – Matters arising:  3.1 **President standing down**. AB has advised she will step down at the AGM. PR and HH advise they will be staying on but not as office bearers due to time commitments. It was agreed that all businesses should be contacted to advise that a new President, Treasurer and Secretary are needed and then approach those individuals members felt may want to fill a role. | | | | All |
| Item 4 – AOCB -  4.1 **2 New Businesses** - AB stated it was heartening to see 2 new businesses opening in the town - laundrette and kebab shop and what a positive step that was. It was also understood that Top Knots had a new owner. It was suggested we contact Clare at the Blairie. | | | | SJ |
| Item 5 – Date of Next Meeting Thursday 25 March, 6pm online. | | | | All |
| Actions **To Action**  Mental Health & Self Help Workshops to be offered to Angus Group  SJ to monitor Shop Front Scheme  SJ and LM to resume business videos  Town brochure - to progress  BARBA office bearers to meet with Pro Com Annual renewal offer  Town Quiz Sponsor  AGM prep Seek new Office Bearers Contact Clare ref 2 new businesses  The following items will be carried forward until they can be actioned post Coronavirus:  Speak with Clare Easy (Castle Water HR) - review post Coronavirus  CCTV update - review post Coronavirus  Loyalty scheme - review post Coronavirus  Contractor Requirements Document referenced in Constitution | | | | SJ  SJ  SJ, LM  SJ  All  SJ  SJ, AB  All All SJ |

Distribution (email unless specified): see over

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| Committee Members:  Anna Bowman (President)  Sandra Stewart (Treasurer)  Kate Walker (Secretary)  Pete Richardson (Member)  Stephen Page (Member)  Hazel Harris (Member) Paul Ellis (Member)  Shirley Finlay (Member)  Businesses listed on the Discover Blairgowrie website | Lesley McDonald  Steve Johnson  Local Councillors:  Cllr C Shiers  Cllr B Brawn  Cllr T McEwan  PKC - Emily Queen |